

### Governor Profile



Name: Jill Wilkinson  
Type: Chair and National Leader of Governance  
Term of Office: 3 Years  
Responsible For: Safeguarding, SEND & Wellbeing Governance  
Appointing Body: Transform Trustees  
Biography: Jill is a National Leader of Governance (NLG)

### Governor Profile



Name: Richard Jones  
Type: Trust Governor  
Term of Office: 3 Years  
Responsible For: Teaching & Learning, Curriculum, D and Behaviour  
Appointing Body: Local Governing Body  
Biography: Richard has been teaching for nearly 20 years

### Governor Profile



Name: Andrew Sharp  
Type: Headteacher  
Term of Office: Not application as ex officio  
Responsible for: Overall School Performance  
Appointing Body: Ex Officio  
Biography: Andrew joined Pear Tree on 1 September 2017. Andrew has spent many years teaching

### Governor Profile



Name: Brenda Moxhay  
Type: Community Governor  
Term of Office: 3 Years  
Responsible For: Health & Safety and Environment  
Appointing Body: Local Governing Body  
Biography: Brenda is the Community Governor for Pear Tree. Brenda has a real passion for the school

### Governor Profile



Name: Jon Collins  
Type: Community Governor  
Term of Office: 3 Years  
Responsible For: Finance and additional grant funding (PP, SEND, Sports)  
Appointing Body: Local Governing Body  
Biography: Jon is the former Nottingham City Council Leader and held this position for 10 years

### Governor Profile



Name: Parminder Belleh  
Type: Staff Governor  
Term of Office: 3 Years  
Responsible For: Advisory Board Member and Link to Strategic Board  
Appointing Body: Staff Election/Local Governing Body  
Biography: Mrs Belleh is a Staff member at Pear Tree

### Governor Profile



Name: Jon Collins  
Type: Community Governor  
Term of Office: 3 Years  
Responsible For: Finance and additional grants (PP, SEND, Sports)  
Appointing Body: Local Governing Body  
Biography: Jon is the former Leader of Nottingham City Council and held this position for 16 years, being 32 years at the council. He is currently the Chair of the Renewal Trust in Nottingham and a member of a number of other boards. Jon has substantial experience of working with partners across all sectors at the highest level and he has been instrumental in securing significant investment into Nottingham City. He joined Pear Tree in 2019 and is the link for Finance

### Governor Profile



Name: Sheila Laithwaite  
Type: Clerk  
Term of Office: Not applicable  
Responsible For: Providing advice and guidance and ensuring that we are compliant  
Appointing Body: Transform Trust  
Biography: Sheila is our Clerk. Our Clerk minutes all our meetings and ensure that we are compliant



Activity	Autumn Term 2018				Spring Term			Summer Term			
	September	October	November	December	January	February	March	April	May	June	July
LGB meetings at 15.00											
Local Governing Body Meetings	Tuesday 17-9-19			Tuesday 3-12-19		Tuesday 4-2-20	Tuesday 31-3-20		Tuesday 08.00 19-5-20 Budget		Tuesday 7-7-20
Pay Committee	Performance Management Recommendations and arrangements for HT appraisals Pay Committee date – 3 October 2019						Interim HT Perf Mgmt				
Standards Meetings	One per term – Friday 13 December 2019 at 08.30				Friday 3 April 2020 at 08.30			One per term - TBC			
Governor Monitoring Visits	Setting In/School Priorities/ Learning Walk JW 12-9-19	Behaviour and Attendance RJ monthly	Safeguarding JW 21-11-19 Reading visit BM	Data check/ Predictions – Standards Meeting 13-12-19	Environment	Curriculum	SDP, Priorities and L&M JC date tbc	Data check	SATs Admin	Policy Check	Data Analysis/H&S/ Self-evaluation of GB
Quality Assurance Reviews	Trust Deep Dive – Thursday 17 October 2019 Sally Manz – Wednesday 4 December 2019				Challenge Partners 15-17 January 2020						
Governor Training or Briefings Attended	Chairing@Greater Depth – termly (12-11-19) Leadership for Governance – July- December 2019 Preparing for Inspection/External Review – 3-12-19 Safeguarding Briefings – termly Mental Health in Schools – Autumn 2019 (JW) SSSLearning: Safeguarding, GDPR, Prevent, FGM, CSE, E-Safety, Safer Recruitment				New Governors: SSSLearning Platform			New Governors: SSSLearning Platform			
Parents Evenings/ Open Days	One this term – Whole School				One this term – Whole School			End of Year Reports – meetings offered 'Meet and Greet' your new Teacher			
Stakeholder Meetings and Stakeholder Surveys											
School Council Meetings	Meets weekly				Meets weekly			Meets weekly			
Pupil Surveys					January Whole School Pupil Survey			Year 6 Exit Survey			
Staff Rep Meetings	Trust Staff Survey – September 2019	Meets Termly			Meets Termly			Meets Termly			
Staff Survey	Meets half-termly				Meets half-termly			half-termly			
	June 2019										



Extracts from a Governor visits

**PEAR TREE JUNIOR SCHOOL - GOVERNOR SCHOOL VISIT**

Governor name: Jill Wilkinson  
Date of visit: Thursday 12 September 2019  
Member of staff: Andrew Sharp  
Purpose: Learning Walk – looking at how children have settled in and the physical environment – both in terms of classrooms, corridors and capital works started in the summer.  
Date of agreed visit: [blank]  
How does the visit relate to a priority in the School Development Plan? Learning environment, assessment and progress and Priority 4.  
Summary of visit: I accompanied the Headteacher on a very short visit to each classroom across the school whereby I had the opportunity to see how children had settled into their new year, meet new staff and see the classroom environment. Children were calm. In Year 6 children were working on their word of the day. Whilst attendance on Day 1 was very low (87%) this is not unusual, due to the number of families who had not yet returned from Eastern Europe (largest cohort). Attendance has improved day to day to a handful of children who had still returned on the day of my visit. The Attendance Officer follows up daily on attendance and time, only two children were classed as missing education – just because they had not yet returned to the country. The major building works started over this week. The new children's ground floor look fabulous and bright. A renovation room is expected to be a meeting room in the new year. There is a door in the area and there is now a door to the Safeguarding and meeting room. There is disruption, staff are content with the progress.

**Pear Tree Junior School Strategic Core Board meeting Tuesday 17 September 2019 at 15.00 Draft Agenda**

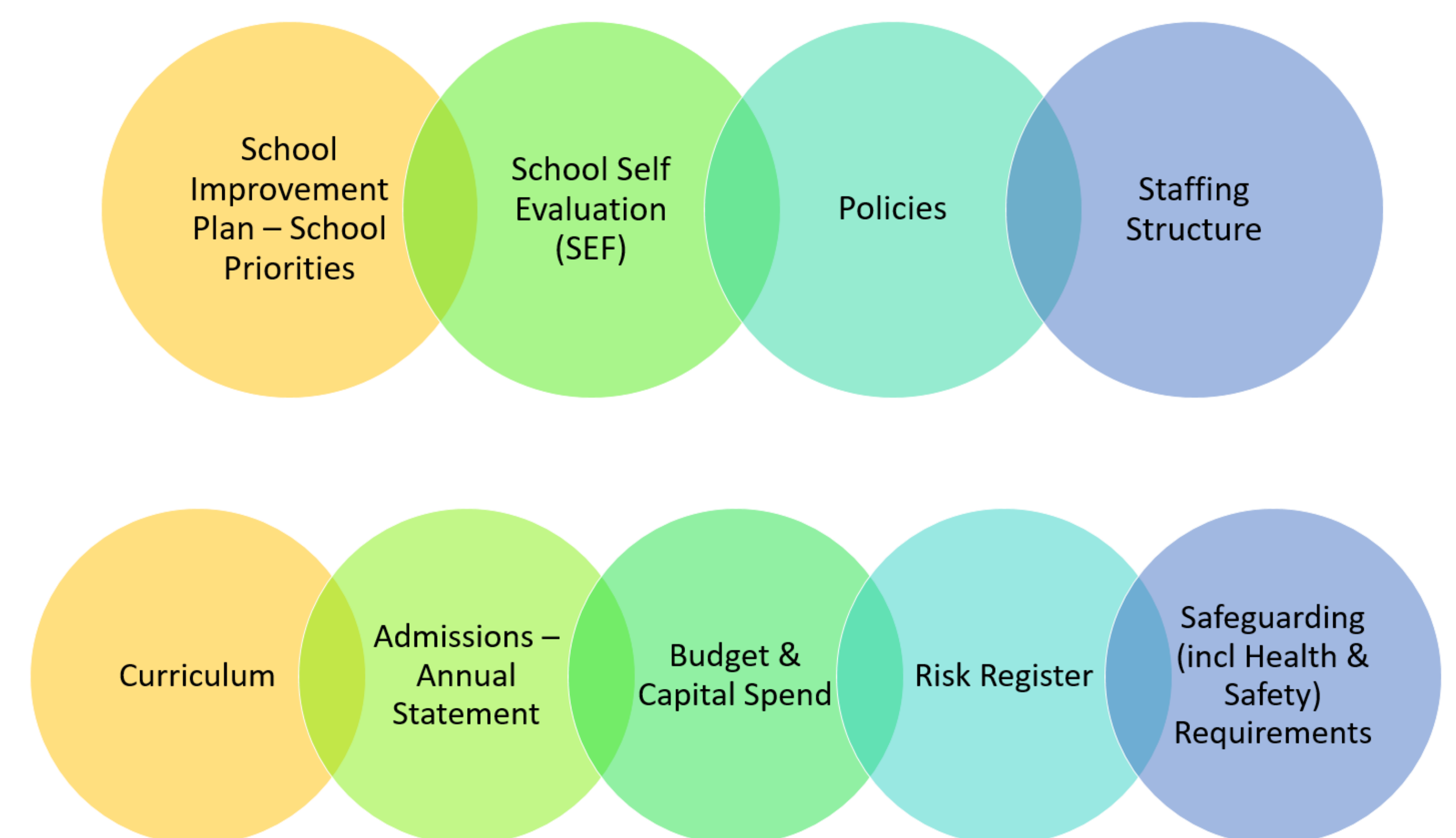
**Part 1: Opening Items**  
a. Welcome and Apologies for absence  
b. Declaration of Interest in the meeting agenda  
c. Minutes and Matters arising from last meeting: 2-2-19 (attached)  
**Part 2: Compliance - SEND (Mandatory Terms)**  
a. Completion of Statutory  
b. Governor Indigity  
c. Code of Conduct  
d. Safeguarding (Mandatory Terms)  
**Part 3: Financial Governance**  
a. Governor's responsibilities (as appropriate)  
b. Report from staff representative  
c. Report from parent and community representative  
d. 2019 (Standard) Report, Cash Flow, Budget Challenge Partners etc.)  
**Part 4: Safeguarding**  
a. Safeguarding Report (including CMC, allegations etc.)  
b. Health Update  
c. GMP Update  
d. Safeguarding Policy Update  
e. Safeguarding Policy Approval  
f. Safeguarding Policy Review  
g. Safeguarding Policy Review Meeting

**Pear Tree Primary School Strategic Core Board minutes Tuesday 3 December 2019 at 15.00**

Present: Jill Wilkinson, Andrew Sharp, Brenda Moxhay, Jon Collins, Parminder Belleh  
In attendance: Penny Askew, Observer, Steve Cox (Part 4 - Finance only), Sheila Laithwaite, Clerk  
Apologies: Richard Jones

**Part 1: Opening Items and Previous Minutes**  
The Chair welcomed everyone to the meeting and explained that PA was in attendance as an observer with a view to joining the Governing Body in the New Year. JW explained that PA did not have any voting rights at this meeting.  
Apologies received from RJ - these were accepted.  
There were no declarations of interest for this meeting agenda.  
The minutes of the previous meeting held on 17-9-19 were accepted as a true and accurate record.  
**Matters arising from 8-7-19:**  
• SEND visit outstanding  
• AS to chase RJ for the Governance on a page document  
**Minutes arising from 17-9-19**  
• Updated presentation of PP data ongoing - AS advised SEND notional spend presentation was currently being reviewed by the Trust  
**ACTION:** SEND notional spend presentation on next agenda  
Update - AS said the school is moving its MIS (Management Information System) from Integris to Scholarpack by end of March 2020.

### Responsibility - Approval of Key Trust/School Documents



### Accountable to



Trust commissioned external review – “new Chair of Governors has very effectively tackled the previous weaknesses and ensured there are people on the GB who can offer the right level of professional expertise, support and challenge. Has a very secure understanding of the school and is very clear about the immediate and pressing priorities... has effective strategic oversight”, Dec 2018.